



// Education is a ladder to gather fruits of knowledge //

Tuljabhavani Mahila Mandal's
Hemuji Chande College, Shelgaon (R),

Tal. Barshi, Dist. Solapur (Maharashtra) 413222



Policy and Procedure for Curriculum Delivery

Hemuji Chande College, Shelgaon (R) is affiliated to PAH Solapur University, Solapur. The college is committed to holistic development of its students for better employment opportunities through effective curriculum delivery process.

Purpose and Scope:

- 1) The purpose of the policy and procedure for effective curriculum delivery is to develop and practice predefined mechanism for optimum outcome in terms of development of enhanced employability skills and holistic development.
- 2) The scope of the policy extends in the curriculum delivery of the course prescribed under the programmes run by the institution and also for the certificate and add on courses introduced.

Definitions:

- 1) Academic calendar is a schedule of all of the events that occur in an academic year.
- 2) Curriculum is the combination of Instructional practices, learning experiences, and students' performance assessment that are designed to bring out and evaluate the target learning outcomes of a particular course.
- 3) Curriculum delivery plan identifies curriculum, teaching and learning priorities and requirements; reflects a shared of the institution and provides a context for delivering the curriculum and where relevant, system curriculum documents.

Policy Statement:

- 1) As an affiliating institute of Solapur University, Solapur, the institute follows the syllabus and credit pattern prescribed by the university for the curriculum delivery of the approved programmes.
- 2) The institute follows the syllabus and it designs its curriculum delivery mechanism in alignment to the institution's Vision and mission statements, Strategic Plan, academic plan and continuous internal evaluation process.
- 3) Institution will develop necessary academic expertise and resources.
- 4) Courses and units will be designed and developed in accordance with the curriculum design principles described in this policy by staff with suitable expertise in curriculum design, pedagogical expertise, and disciplinary knowledge.
- 5) College Development Committee (CDC), IQAC, departments and Examination committee will approve and monitor delivery plans and attainments.
- 6) Develop mechanism for creating add-on and certificate courses at institutional level to establish enhanced academic value addition with the objective of inculcating utmost employability skills.





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- 7) The courses will specify Course Outcomes that encompass the knowledge, skills and application relevant to the course
- 8) The Programme will specify Programme Outcomes that encompass the knowledge, skills and application relevant to the programme.
- 9) The curriculum delivery mechanism will ensure to address discipline-specific and professional requirements.
- 10) Attainment of Learning Outcomes will be validated through implementation of assessment tasks designed in accordance with the Assessment Policy.
- 11) Review on employability, cross cutting issues and employability skills will be taken through feedback from various stakeholders.
- 12) Add on and certificate courses will be introduced for Development of knowledge and skills to meet industry, professional and community needs.
- 13) The curriculum delivery will be characterized by attainment of activities as per academic calendar and ICT based pedagogic tools and resources.

Responsibility:

Responsibility of establishment, review and monitoring the policy will be done by the College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC).

Tenure and Revision of the Policy:

The policy will be in effect after it is approved in College Development Committee (CDC) meeting for the period of five years subject to revision after approval in CDC as per the requirement.



Chandele

Principal

Hemuji Chandele College
Shelgaon(R) Tal-Barshi Dist-Solapur

Signature and Seal of the Principal